# Information for Keynote Speakers Producing a Written Paper

**General Guidelines**

Deadline **20 Feb 2019**

Process We will read all the papers and lightly edit them (or return them to the author to action should more substantial revision be required). They will not be peer reviewed.

**Camera ready copy by 15 Feb 2019**

Length of Written Paper 3,000 to 5,000 words

**Format of Written Paper**

Papers must be written using Word editor or LaTex.

Papers must be written in black or grey-scale and all graphs/diagrams checked to make sure they work without colour, before submitting.

When producing your paper, please format this using the guidelines for the Journal of the OR Society; see:

<https://tandfonline.com/action/authorSubmission?journalCode=tjor20&page=instructions>

A Keynote Paper and Extended Abstract Template can be found on our website at

[www.theorsociety.com/New2OR2019](http://www.theorsociety.com/New2OR2019)

Page numbering – **The** **Keynote Editor will insert page numbers at bottom centre.**

**Submissions**

In the first instance, please let Hilary Wilkes know by **1 Feb 2019** if you intend to submit a Keynote paper. [Hilary.wilkes@theorsociety.com](mailto:Hilary.wilkes@theorsociety.com)

Submit a title and 300 word abstract online at [www.theorsociety.com/New2OR2019](http://www.theorsociety.com/New2OR2019)

Submission opens in August 2018.

Please email a Microsoft Word copy of the full and final version of the paper to the Keynote Editor or Hilary Wilkes by the extended deadline **20 Feb 2019.**